FAU
BOARD OF TRUSTEES
Florida Atlantic University

Item: II

Wednesday, January 17, 2007

SUBJECT: ROLL CALL AND APPROVAL OF MINUTES

BOARD ACTION

Initiate roll call to document member participation and ensure appropriate quorum numbers are achieved as well as approve the November 8, 2006 meeting minutes.

BACKGROUND INFORMATION

Mrs. Sherry Plymale, Chair	____
Mr. Scott Adams	____
Mrs. Nancy Blosser	____
Dr. William Bryant	____
Mr. David Feder	____
Mr. Armand Grossman	____
Dr. Rajendra Gupta	____
Mrs. Lalita Janke	____
Dr. Roy Levow	____
Mr. Austin Shaw	____
Mr. Robert Stilley	____
Mr. Norman Tripp	____
Dr. George Zoley	____

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BOARD OF TRUSTEES
Florida Atlantic University

Meeting Draft Minutes
Wednesday, November 8, 2006, 10:00 am
Ft. Lauderdale Campus
Board of Trustees Conference Room, HEC 1110

Chairperson Sherry Plymale convened the meeting of the Florida Atlantic University Board of Trustees (BOT) at 10:13 a.m. with the following members participating:

> Scott Adams, Nancy Blosser, David Feder, Armand Grossman, Rajendra Gupta, Lalita Janke, Roy Levow, Bob Stilley, Austin Shaw, and Norman Tripp.

The following University officials participated:

Frank T. Brogan, President; John Pritchett, Provost; Ken Jessell, Vice President for Financial Affairs; Jennifer O'Flannery, Chief of Staff; David Kian, General Counsel; Tom Donaudy, Interim for Facilities Vice President; and Joyanne Stephens, Vice President of Broward Campuses.

I. Call to Order

Chairperson Sherry Plymale convened the Full Board Meeting at 10:13 a.m.

II. Approval of the meeting minutes.

There was a motion to approve the minutes of the June 28, 2006 Board Meeting. **Motion passed unanimously**.

III. Chairman's Report

Trustee Sherry Plymale presented the Chairman's Report. Trustee Plymale introduced Austin Shaw the new Student Government President and student representative on the Board of Trustees. Trustee Plymale recognized Dr. Joyanne Stephens, Vice President of the Broward Campuses. Dr. Stephens conveyed thanks on behalf of the Broward Community College Administration and Faculty for President Brogan's kind words at the previous evenings' reception. Dr. Stephens expressed thanks to the staff who worked hard to organize the meetings. Dr. Stephens gave a brief history of the Broward Campuses.

Trustee Plymale gave reviewed and summarized the Board Retreat in September and reviewed the meeting evaluation forms. The review of the retreat was positive. Some Trustees prefer to have two retreats per year, but realize that is difficult due to scheduling restraints. Trustee Plymale reviewed the board discussion points from the retreat and the elements of a traditional campus.

Trustee Plymale attended two Board of Governors meetings in October. The October 18 was a workshop for the University Boards of Trustees members, Board of Governors members and University Presidents to examine issues and strategies for strengthening board leadership and

BOT Chair and University President's relationships. Mr. Tom Ingram, president-emeritus of the Association of Governing Boards of Universities and Colleges, facilitated the workshop. There also was discussion at the meeting about BOT and BOG relationships. Trustee Norman Tripp attended the October 25 meeting of the System Coordinating Committee chaired by Governor Lynn Pappas. This meeting was to ensure FAU's alignment of its legislative agenda and what FAU does at the legislative level with its budget with the BOG system.

Trustee Plymale reviewed the highlights from the Medical Partnership meeting with University of Miami Miller School of Medicine (UMMSM), the Boca Raton Community Hospital (BRCH) and FAU:

- There is a new dean
- First set of students started classes
- Finished the Strategic Plan
- Collaborative development program for fundraising
- Coordination of the Legislative agenda

Trustee Plymale discussed a copy of a letter sent to BOT regarding the Indian River Community College application to offer Baccalaureate degrees. The application is currently at the state level and a decision will be made at the Florida Board of Education meeting in either January or February. The application is for three areas nursing, education, and business all of which are offered by FAU at the FAU/IRCC joint campus on the Treasure Coast. Trustee Plymale asked the permission of the BOT to submit a formal letter written by President Brogan from the BOT on behalf of the university when the time is appropriate. There was a motion that the Board of Trustees authorizes the BOT Chair and the University President to address the Board of Education on behalf of the Board of Trustees. The motion was seconded. **The motion passed unanimously.**

Trustee Plymale thanked the BOT for participating in the BOT/Boca Raton City Council meeting. This was a good opportunity for the BOT to listen to the council members, assure them of what FAU is doing, share what FAU's master plan, and listen to their concerns. The Boca Raton City Council commended the FAU staff particularly Tom Donaudy's staff, in working with them while developing the University's Master Plan.

Each member of the BOT received the meeting calendar for the upcoming year. Dinners are scheduled to take place the evening prior to the BOT meetings. Trustee Plymale encouraged the BOT to attend the honors convocation and the eminent scholars' dinner. There was a motion to approve the Board of Trustees meeting calendar. The motion was seconded. **The motion passed unanimously.** Trustee Plymale reminded the BOT that the holiday party was scheduled for Wednesday, December 13 and requested the Foundation Board and the Campus Advisory Council be invited.

Trustee Plymale thanked the BOT for their feedback for the President's evaluation. The chair's summary was distributed recapping the year and setting goals and objectives for the President for the next year. The Chair recommended in addition to the President's salary increase an additional 10% one time bonus to be funded through the FAU Foundation. This recommendation is highlighted in the last paragraph of the Chair's summary. There was a motion to approve the University President's salary increase and one time 10% bonus. The motion was seconded. **The motion passed unanimously.**

IV. Strategic Planning Committee

Trustee Nancy Blosser reported that on October 17 the Strategic Planning Committee met. Three agenda items resulted in motions to come before the BOT for approval. Due to the excellent attendance at that meeting, these items were fully vetted. Each item will be reviewed individually, if there are no questions the Chair will move for approval without a presentation.

SP: A-1: Revisions to the FAU Trustees' Policies and Procedures. There was a motion to approve the necessary revisions to the FAU Board of Trustees Policies and Procedures. The motion was seconded. **The motion passed unanimously.**

SP: A-2: 2005-2006 Educational Plant Survey. There was a motion to approve the 2005-2006 Educational Plant Survey. The motion was seconded. **The motion passed unanimously.**

SP: A-3: Consideration of Tradition School Ownership, Financing, and Construction Agreements. There was a motion to approve the Funding Agreement necessary to complete the ownership, financing, and construction agreement for the FAU Charter University Laboratory School in Tradition. The motion was seconded. **The motion passed unanimously.**

There was a motion to approve the Agreement to Construct School Facilities necessary to complete the ownership, financing, and construction agreement for the FAU Charter University Laboratory School in Tradition. The motion was seconded. **The motion passed unanimously.**

There was a motion to approve the Ground Lease Agreement with the St. Lucie County School Board necessary to complete the ownership, financing, and construction agreement for the FAU Charter University Laboratory School in Tradition. The motion was seconded. **The motion passed unanimously.**

There was a motion to approve the Sublease Agreement with the Treasure Coast University Schools, Inc. necessary to complete the ownership, financing, and construction agreement for the FAU Charter University Laboratory School in Tradition. The motion was seconded. **The motion passed unanimously.**

Trustee Blosser noted that, Mr. Glenn Thomas is spearheading this project and will report any updates and/or changes to the BOT.

V. Academic and Student Affairs Committee

Trustee Scott Adams reported that the Committee on Academic and Student Affairs met on October 17, 2006. Five agenda items resulted in motions to come before the BOT for approval. Due to the excellent attendance at that meeting, these items were fully vetted. Each item will be reviewed individually, if there are no questions the Chair will move for approval without a presentation.

AS: A-1: Tenure as a Condition of Employment. There was a motion to approve tenure as a condition of employment for the faculty hired due to their exceptional credentials and record of academic or professional service. The motion was seconded. **The motion passed unanimously.**

AS: A-2: Approval of Change in "Classification of Instructional Program" (CIP) for M.S. in Teaching. There was a motion to approve the change in "Classification of Instructional Program" for M.S. in teaching. The motion was seconded. **The motion passed unanimously.**

AS: A-3a: Approval of New Degree: Master of Science in Music Business Administration. There was a motion to approve the new degree: Master of Science in Music Business Administration. The motion was seconded. **The motion passed unanimously.**

AS: A-3b: Approval of New Degree: Master of Science in Bioengineering. There was a motion to approve the new degree: Master of Science in Bioengineering. The motion was seconded. **The motion passed unanimously.**

AS: A-4: FAU Academic Regulations. There was a motion to approve the amended academic regulations. The motion was seconded. **The motion passed unanimous**ly.

AS: I-1: Update on Enrollment and Degree Production. Trustee Scott Adams introduced Dr. John Pritchett to present the update on enrollment and degree production. Dr. Pritchett reported that each semester the Provost's office provides the BOT with updates on annual enrollment, degree production, and student diversity. It was indicated that for the Fall 2006 semester the preliminary report shows numbers are down to 20,369 (2006) from 20,522 (2005) undergraduate enrollment and up from 3,305 (2005) to 3,382 (2006) for graduate enrollment. The total enrollment is down to 25,750 (2006) from 26,095 (2005). These numbers are not official data. The number usually goes up at the end of the semester. There was an analysis done on degrees awarded and degrees projected for undergraduate and graduate targeted and non-targeted areas. The undergraduate numbers are up from last year in actual numbers (1,857 in 2005 and 1,874 in 2006), but down in reference to projected numbers (1, 929 in 2006) for BOT targeted areas. In non-targeted areas, the projection is up (2,197 in 2005 and 2,343 in 2006). The numbers are down (569 in 2006 and 628 in 2005) for graduate numbers in BOT targeted areas. The numbers are up for graduate non-targeted areas (520 in 2005 and 539 in 2006).

An in-depth analysis of the degree production shows four areas of decline. The Baccalaureate degrees in Management Information Systems and Computer Information System's decline are due to a reduced demand for graduates. The Elementary Education Baccalaureate degree decline is surprising because Fall 2005 enrollment of seniors was is the highest of the past four years. For some reason students did not meet the requirements for graduation. The next report should show an increase in graduates. The Graduate degrees in Business Administration's (MBA) decline are due to students selecting an alternative degree in Master of Accounting, which is not on the BOG's list of targeted degrees. Trustee Tripp asked if when this information is reported to the BOG, the specific reason for the decline could be noted and show the increase in the non-targeted area. Trustee Blosser asked if the BOT can work with the BOG to change the targeted degrees if necessary. Trustee Plymale asked that when the Provost's meet with the BOG, if it is apparent that they are looking at the degrees within their targeted areas and whether adjustments need to be made. Dr. Pritchett asked Dr. Sharron Ronco to comment on what extent the BOG allows the targeted list to be changed. Dr. Ronco commented that there have not been many changes to the original BOG targeted degree list. Trustee Plymale stated that it should be incumbent on FAU to give the BOG the feedback to review the data. President Brogan commented that on a statewide scale the BOG should be analyzing why changes are occurring. Dr. Pritchett stated he would be contacting the Vice Chancellor. Trustee Scott Adams asked if a

trend report could be included with the analysis reports. This trend report can serve as a narrative to what is happening with degree enrollment at FAU. The Graduate Degree in Foundations of Education is a grant-funded program. Its decline is due to a decrease in the term of grant funding from three years to one year.

Dr. Pritchett reviewed the Fall Enrollment Status table. The number of FTIC continues to increase. Overall, approximately 40% are part-time and 60% are full time. Graduate student enrollment looks to be primarily part-time, but it is assumed that most graduate students are participating in research projects in addition to part-time enrollment.

Dr. Pritchett reviewed the ethnic demographics. Although the admission standards are more difficult this year, the admissions office has been able to maintain diversity for FAU. FAU continues to mirror the service area as well as the state regarding black and Hispanic demographics. Trustee Tripp commented that FAU needs to focus on getting the matching the service area and to be proactive on keeping an upward trend.

Dr. Pritchett reviewed the educational and employment outcomes for community college graduates. Over 4,000 students graduate from area community colleges with Associate Degree. Broward Community College (BCC) of 1,209 graduates, 629 (52%) enrolled in FAU. Palm Beach Community College (PBCC) of 977 graduates, 615 (63%) enrolled in FAU. Indian River Community College (IRCC) of 429 graduates, 189 (58%) enrolled in FAU. President Brogan commented that this information assists with FAU's targeted recruitment efforts. Trustee Tripp asked for a presentation to be made to the BOT about what marketing efforts are being made to address community college transfers. Trustee Plymale stated it would be appropriate for Student Affairs to provide that information. Trustee Plymale stated that recruitment of these students would directly affect FAU graduation rates in a positive manner. Trustee Adams commented that it would be interesting to know if there are students who graduate from IRCC and transfer to another location at FAU. Trustee Roy Levow asked if there could be data presented to the BOG reflecting the students who do not earn their Associate Degree, but transfer to FAU after 60 credits. In addition, information on majors that are being offered at other universities compared to what FAU is offering. Dr. Pritchett stated that of the 4,000 plus students that transfer from the community college level, only 60% have an Associates degree. Trustee Robert Stilley stated that FAU also needs to look at the private universities FTIC and transfer students.

VI. Audit and Finance Committee

Trustee Tripp reported that on October 17 the Audit and Finance Committee met. Two agenda items resulted in motions to come before the BOT for approval. Due to the excellent attendance at that meeting, these items were fully vetted. Each item will be reviewed individually, if there are no questions the Chair will move for approval without a presentation.

AF: A-1. Establishing Investment Accounts with the Florida State Board of Administration.

There was a motion to approve a resolution establishing investment accounts with the Florida State Board of Administration. The motion was seconded. **The motion passed unanimously.**

AF: A-2. Florida Atlantic University Bonding Policy. There was a motion to approve the Florida Atlantic University Bonding Policy. The motion was second. The motion passed unanimously.

AF: I-1. First Quarter Status of Florida Atlantic University's 2006-2007 Operating Budget, July 1 – September 30, 2006. Trustee Tripp asked Dr. Ken Jessell to give a brief overview. FAU is looking at a reduction in incidental collections associated with the decline in enrollment. A budget was prepared based upon estimated growth enrollment of 3%. There is a plan in place for the potential reduction. As the enrollment relates to other budgets, the athletic fees, health services fee, and the Student Government Association (SGA) are being incorporated into the affected areas.

Dr. Jessell will report to the BOT the second quarter projections. Trustee Tripp commented that this process means that FAU will not overspend its budgets. Budgets in different areas are being cutback to distribute evenly the decreases among the university. President Brogan commented that the academic programs are prioritized.

VII. President's Report

President Brogan thanked the staff, KUD consultants, and the BOT for an outstanding Innovation Village workshop. President Brogan reviewed the campus construction projects:

- Invitations will go out for the ribbon cutting to the new library addition and new home to Hillel.
- New track and field is reaching completion. It has an artificial infield with the FAU athletic logo.
- Residence Hall construction is on schedule and on budget. The residence hall will open August of 2007.
- The Davie campus student union groundbreaking is taking place this year.
- The temporary Scripps building opened in October in Jupiter. Scripps has begun to clear the land for the permanent building construction to begin.

President Brogan reminded the BOT of the Saturday, November 11 football game against Troy University. FAU will be playing Florida International University in football on November 25 at the Dolphin Stadium. There was the unveiling of the conference championship banner for the women's basketball team.

President Brogan commended the BOT for their meeting with the Boca Raton City Council. The Governance Bill was discussed on with the SUS Presidents, BOG staff, and the Chancellor. The position of the BOG is the BOT are represented in the language as the designee of the BOG on a number of important issues. It was brought to the BOG's attention that the SUS Presidents would prefer to have that language codified into statute.

During the last Legislative session, a concept was brought forward that would allow the University of Florida (UF) to charge an academic enhancement fee. This fee would allow the UF to generate additional funding to be placed into academic enhancement opportunities. If the UF is permitted to do this as a pilot, there would have to be an accountability trail to show where the money can go. President's Brogan's concerns are FAU's use of the funds would be significantly different from what UF would do and if it is going to be UF, it should only be UF to serve as a pilot and see how it will work. FAU will be hosting the January BOG's meeting. Dr. Pritchett and his staff continues to meet with Harbor Branch Oceanographic Institute (HBOI) staff to see if a business proposal can be created as to what it would take for FAU to become the

campus of HBOI while allowing HBOI to maintain their signature identity. The entire package would include county and state procurement that would pay down the HBOI debt and build up the endowment. The dedication of the new HBOI building is Monday, November 13.

VIII. Old Business

Trustee Plymale noted that two motions came forward. Trustee Plymale asked if there were any questions or comments on Innovation Village.

There was a motion to authorize Florida Atlantic University administration to develop a plan for financing, construction, and operation of the Innovation Village project to include a stadium built in phases. The final plan must be submitted to this Board for approval and no element of the plan shall be deemed authorized for implementation until specifically approved by this Board. The motion was seconded. **The motion passed unanimously.**

There was a motion to authorize the Chair and the President to make changes that is not adverse to FAU's rights, but essential to for the completion of the documentation for the Boca Raton Community Hospital sublease agreement. The motion was seconded. **The motion passed unanimously.**

XI. New Business

None

XII. Member Comments

Trustee Stilley visited the College of Engineering. He encouraged BOT to take time to visit the different colleges.

Trustee Shaw reiterated that specific action would be taken to develop a new SGA. Friday, at the Constitutional Convention SGA is re-writing its constitution to end up before the BOT for approval.

XIII. Adjournment

Meeting adjourned at 12:17 pm