PROJECT FACT SHEET

Mechanical/Electrical/Plumbing (MEP) Engineering - Continuing Services Contract
Florida Atlantic University
All Campuses

PROJECT DESCRIPTION
Projects included in the scope of this agreement will be specific for renovations, alterations, and additions that have a basic project budget estimated to be $7,500,000 or less, or studies for which the fee for professional services is $500,000 or less. Services may be utilized on all FAU Campuses, special purpose centers/sites and instructional sites on an as needed basis.

SELECTION CRITERIA
Firms will be evaluated in the following areas: current workload, location, volume of state work, design ability, and experience and ability. Experience and ability scores will be based on the following criteria:

1. Experience of firm and individual members of the design team with projects of similar size and program (i.e. system review, feasibility assessments, design review).
2. Experience of firm and individual members of the design team in working with the State University System.
3. Evidence of efficient contact administration of projects.

SELECTION COMMITTEE:

- Patrick Cheung, Interim Director of Engineering & Utilities
- Azita Dotiwala, Senior Director of Budget and Planning – Committee Chair
- Dr. Javad Hashemi, Chair and Professor of College of Engineering & Computer Science
- Ion Mavrodin, Construction Project Manager

SELECTION SCHEDULE - *Updated project fact sheet will be posted once meeting dates have been confirmed*

Submittal Due Date:	**Monday, November 18, 2024 – 4:00 PM (EST)**
Shortlist Meeting:	**Friday, January 24 at 1:30 p.m., Campus Operations, Bldg 69, Room 118**
Final Interviews:	**Tuesday, February 25, Campus Operations, Bldg 69, Room 118**

All interviews will be conducted in closed sessions. Deliberations of the Selection Committee are open to the public and will follow the interview session

GENERAL INFORMATION:

1. The University is not liable for any costs incurred by the Applicants prior to the issuance of an executed contract.
2. In order to minimize the possibility of unethical pressures or influences on the recommendation of the Selection Committee, no verbal or written communication is permitted between the applicants and the members of the Selection Committee. Any questions or requests for project information must be in writing to Corrine Okun, Administrative Services Manager, cgarwood2012@fau.edu.
3. All applicants will be notified of the results of the shortlist in writing. Finalists will be informed of the interview date and time and will be provide with additional project information, if available.
4. Professional liability insurance is required for this project in the amount of $1,000,000.
5. The Selection Committee will make a recommendation to the President of the University. All finalists will be notified in writing of the President's action. Upon approval by the President, negotiations will be conducted in accordance with Section 287.055, Florida Statutes.