FLORIDA ATLANTIC UNIVERSITY

COURSE CHANGE REQUEST
Undergraduate Programs

Department Music

College Arts & letters

UUPC Approval 4-27-26
UFS Approval _____
SCNS Submittal _____
Confirmed _____
Banner Posted _____
Catalog _____

***Current* Course Prefix and Number**	MUE 2446L	***Current* Course Title**	Music Pedagogy and Methods Lab

*Syllabus must be attached for **ANY** changes to current course details. See Template. Please consult and list departments that may be affected by the changes; attach documentation.*

Change title to:

Change prefix

From: **To:**

Change course number

From: **To:**

Change credits*

From: 1 **To:** 0

Change grading

From: Regular **To:** S/U

Change WAC/Gordon Rule

Add ☐ **tus**** **Remove** ☐

Change General Education Requirements***

Add ☐ **Remove** ☐

*See Definition of a Credit Hour.

**WAC/Gordon Rule criteria must be indicated in syllabus and approval attached to this form. See WAC Guidelines.

***GE criteria must be indicated in syllabus and approval attached to this form. See Intellectual Foundations Guidelines.

Change description to:

Intended for students in music education who are preparing to teach at the elementary or secondary level. This lab is designed to apply competencies and understandings in a full instrumental setting that will contribute to becoming a more effective instrumental music teacher. This course is an organized practice forum for students on secondary instruments for which participation and short assignments are the only requirement. It may be taken more than once. Course must be taken concurrently with MUE 2450 and MUE 2460.

Change prerequisites/minimum grades to:

Change corequisites to:

Must be taken with MUE 2450 and MUE 2460

Change registration controls to:

Please list existing and new pre/corequisites, specify AND or OR and include minimum passing grade (default is D-).

Effective Term/Year for Changes:	Fall 2027	**Terminate course? Effective Term/Year for Termination:**	

Faculty Contact/Email/Phone Stacie Rossow/ srossow@fau.edu, 297-4230

Approved by		***Date***
Department Chair	[signature]	4/6/26
College Curriculum Chair	Robin Larson	04/13/2026
College Dean	[signature]	04/14/2026
UUPC Chair	Korey Sorge	4-27-26
Undergraduate Studies Dean	Dan Moeroff	4-27-26
UFS President		
Provost		

Email this form and syllabus to mjenning@fau.edu seven business days before the UUPC meeting.

MUE 2446L Explanation of credit reduction:

This course is an organized practice forum for students on secondary instruments for which participation and short assignments are the only requirements. The number of assignments has been greatly reduced to reflect the 0 credit.

FLORIDA ATLANTIC UNIVERSITY

MUE 2446L-001 13317

Music Pedagogy and Methods Lab

Date: Friday 11:00 AM - 11:50 AM
Building: Arts and Letters Boca **Room:** 260
~~**1 - 2** **0 Credit(s)**~~

Instructor Information

DaLaine Chapman
Email: chapmand@fau.edu
Office: AH 119A
Office Hours: MW 9:00 &11:00; F 10:00-11:00 (also by appointment)
Phone: 561-213-3736

Course Description

Intended for students in music education who are preparing to teach at the elementary or secondary level. This lab is designed to apply competencies and understandings in a full instrumental setting that will contribute to becoming a more effective instrumental music teacher. This course is an organized practice forum for students on secondary instruments for which participation and short assignments are the only requirement. This course may be taken more than once. **Course must be taken concurrently with MUE 2450 and MUE 2460.**

Instructional Method

In-Person
The traditional concept of in-person. Mandatory attendance is at the instructor's discretion.

Required Texts/Materials

Conductor Score-Bk 1: Std of Excellence Comp Band Method
ISBN: 9780849759482
Publisher: Neil A. Kjos Music Company

Course Objectives/Student Learning Outcomes

Objective:

This course utilizes methods and materials used in teaching brass and/or woodwind instruments on the elementary and secondary school level. Objectives are directed toward developing expertise through competencies that will contribute to becoming a more effective instrumental music teacher. This course is an organized practice forum for students on secondary instruments for which participation is the only requirement and is to be taken concurrently with either the Brass and/or Woodwind methods courses. This course may be taken more than once.

Learning Outcomes:

1. Demonstrate implementation of effective pedagogical techniques for beginning brass and/or woodwind instrument instruction.
2. Develop and refine skills in structuring successful learning experiences by delivering succinct instruction and providing appropriate feedback.
3. Demonstrate rehearsal techniques, basic acoustical principles, intonation tendencies, proper breathing techniques, and proper instrument care and maintenance.

Course Evaluation Method

This course uses S/U as a final grade and will be based on class participation as well as the timely completion of all assignments and course requirements. It is expected that each student completes all assignments with competence and accuracy. A grade of “S” is required to pass this class.

1. Class Participation & Professionalism: Actively participate in class by playing during every class, contributing interesting ideas, and posing thoughtful questions. Being punctual, being

prepared, participating in class, turning assignments in on time, etc. all reflect a student's professional demeanor in class. Failure to conduct yourself in a professional manner will impact this grade.

2. Rehearsal Project: Plan, teach, and rehearse 1 piece of music.
3. Midterm Exam: Demonstrate competency on Midterm exam.
4. Final Exam: Demonstrate competency on a final exam.

Code of Academic Integrity

Students at Florida Atlantic University are expected to maintain the highest ethical standards. Academic dishonesty is considered a serious breach of these ethical standards, because it interferes with the university mission to provide a high quality education in which no student enjoys an unfair advantage over any other. Academic dishonesty is also destructive of the university community, which is grounded in a system of mutual trust and places high value on personal integrity and individual responsibility. Harsh penalties are associated with academic dishonesty. For more information, see University Regulation 4.001.

Attendance, Practicing, and Assignments

You should be unpacked, warmed up, and ready to play by 11:00 am. Arriving to class after 11:10 will count as an absence. Bring all necessary materials and participate in in-class performances. Impromptu quizzes, in-class diagnoses, and performance demonstrations will take place at the beginning of each class period.

Absences/Tardy: Poor attendance in a teaching position results in either a reprimand or potential termination. In this class, each absence beyond three (3) will result in a potential Unsatisfactory grade for the semester. Arriving to class after 11:10 will count as an absence. Life happens. If you know ahead of time that you will be absent, please let me know.

As stated below, miss no more than three (3) classes for any reason other than what is stated in the Provost's memoranda.

Course Grading Scale

S/U

Special Course Requirements

Materials

- Instruments used for this course are supplied by Florida Atlantic University
- You may use Paper, Pen, Tablet, or Laptop Computer (NO CELL PHONES) for notes and daily writing
- Mirror (locker-sized) for music stand
- One small bottle of disinfectant spray, such as Mi-T-Mist or Sanimist

Supplies
Supplies you will need to provide for your assigned instruments from the brass and/or woodwind pedagogy and methods class. See course syllabi for MUE 2460 and/or MUE 2450.

Practice Schedule
Maintain a practice schedule outside of class that is sufficient to demonstrate daily progress on your instrument. This might be difficult to do--you must plan your schedule carefully.

Canvas and OneDrive
The online software Canvas supplements this class and is where your grades, syllabi, and other files are stored. It is NOT, however, where you submit assignments. In addition to Canvas, please share a OneDrive folder with me. We will use OneDrive to submit written and video assignments, provide feedback, and organize our class activities. Please create a folder with the following filename: last name_first name MethodsLab and share the folder with me. Please do this today.

In your main folder you will be asked to make sub folders for each assignment throughout the semester. All of the sub folders you make are stored in your main folder--and because we share the main folder, I will be able to see your work.

…and I repeat, Practice Schedule

Maintain a practice schedule outside of class that is sufficient to demonstrate daily progress on your instrument.

Policy on the Recording of Lectures

Students enrolled in this course may record video or audio of class lectures for their own personal educational use. A class lecture is defined as a formal or methodical oral presentation as part of a university course intended to present information or teach students about a particular subject. Recording class activities other than class lectures, including but not limited to student presentations (whether individually or as part of a group), class discussion (except when incidental to and incorporated within a class lecture), labs, clinical presentations such as patient history, academic exercises involving student participation, test or examination administrations, field trips, and private conversations between students in the class or between a student and the lecturer, is prohibited. Recordings may not be used as a substitute for class participation or class attendance and may not be published or shared without the written consent of the faculty member. Failure to adhere to these requirements may constitute a violation of the University's Student Code of Conduct and/or the Code of Academic Integrity.

Artificial Intelligence Preamble

FAU recognizes the value of generative AI in facilitating learning. However, output generated by artificial intelligence (AI), such as written words, computations, code, artwork, images, music, etc., for example, is drawn from previously published materials and is not your own original work. FAU students are not permitted to use AI for any course work unless explicitly allowed to do so by the instructor of the class for a specific assignment. [Policy 12.16 Artificial Intelligence].

Class policies related to AI use are decided by the individual faculty. Some faculty may permit the use of AI in some assignments but not others, and some faculty may prohibit the use of AI in their course entirely. In the case that an instructor permits the use of AI for some assignments, the assignment instructions will indicate when and how the use of AI is permitted in that specific assignment. It is the student's responsibility to comply with the instructor's expectations for each assignment in each course. When AI is authorized, the student is also responsible and accountable for the content of the work. AI may generate inaccurate, false, or exaggerated information. Users should approach any generated content with skepticism and review any information generated by AI before using generated content as-is.

If you are unclear about whether or not the use of AI is permitted, ask your instructor before starting the assignment. Failure to comply with the requirements related to the use of AI may constitute a violation of the Florida Atlantic Code of Academic Integrity, Regulation 4.001.

Proper Citation: If the use of AI is permitted for a specific assignment, then use of the AI tool must be properly documented and cited. For more information on how to properly cite the use of AI tools, visit https://fau.edu/ai/citation

AI Language Specific To This Course

- AI Flexible: The use of AI to assist in work assigned in this specific course is permitted only for specific assignments as indicated by the instructor. Use must be properly documented and cited per instructor guidelines (https://fau.edu/ai/citation).
- FREE writing support is offered for this course, should you need it, through the University Center for Excellence in Writing (UCEW) at the CTL. Visit fau.edu/ucew to learn more.
- FREE speaking and presentation support is offered for this course through the Speaking Center. Visit fau.edu/speaking center to learn more.

Course Topical Outline

See course calendar

Attendance Policy

Students are expected to attend all of their scheduled University classes and to satisfy all academic objectives as outlined by the instructor. The effect of absences upon grades is determined by the instructor, and the University reserves the right to deal at any time with individual cases of non-attendance. Students are responsible for arranging to make up work missed because of legitimate class absence, such as illness, family emergencies, military obligation, court-imposed legal obligations or participation in University-approved activities. Examples of University-approved reasons for absences include participating on an athletic or scholastic team, musical and theatrical performances and debate activities. It is the student's responsibility to give the instructor notice prior to any anticipated absences and within a reasonable amount of time after an unanticipated absence, ordinarily by the next scheduled class meeting. Instructors must allow each student who is absent for a University-approved reason the opportunity to make up work missed without any reduction in the student's final course grade as a direct result of such absence.

Counseling and Psychological Services (CAPS) Center

Life as a university student can be challenging physically, mentally and emotionally. Students who find stress negatively affecting their ability to achieve academic or personal goals may wish to consider utilizing FAU's Counseling and Psychological Services (CAPS) Center. CAPS provides FAU students a range of services – individual counseling, support meetings, and psychiatric services, to name a few – offered to help improve and maintain emotional well-being. For more information, go to http://www.fau.edu/counseling/

Disability Policy

In compliance with the Americans with Disabilities Act Amendments Act (ADAAA), students who require reasonable accommodations due to a disability to properly execute coursework must register with Student Accessibility Services (SAS) and follow all SAS procedures. SAS has offices across three of FAU's campuses – Boca Raton, Davie and Jupiter – however disability services are available for students on all campuses. For more information, please visit the SAS website at www.fau.edu/sas/.

Course Calendar

MUE 2446L Methods and Pedagogy Lab

Course CALENDAR*

Fri. Jan 16 No Class (FMEA)

Fri. Jan 23 Syllabus/ Long tones

Fri. Jan 30 Warm ups for band

Fri. Feb 6 Play out of Habits for Musicianship

Fri. Feb 13 First podium experience using warm ups for band

Fri. Feb 20 Play out of Standards of Excellence

Fri. Feb 27 Play out of Standards of Excellence

Fri. Mar 6 Pass-off begins Partner Teach due

Fri. Mar 13 Spring break

Fri. Mar 20 Lesson plan and Score for Rehearsal Project due

Fri. Mar 27 Rehearsal Project begins

Fri. Apr 3 Rehearsal Project continues

Fri. Apr 10 Rehearsal Project continues

Fri. Apr 17 Finish Rehearsal Project

Fri. Apr 24 (Last class) Instrument check-in

Fri. May 1 Final Exam 10:30 am-1:00 pm

***This calendar is subject to change**