FLORIDA ATLANTIC UNIVERSITY

COURSE CHANGE REQUEST
Undergraduate Programs

Department Urban & Regional Planning

College Charles E. Schmidt College of Science

UUPC Approval 3-30-26
UFS Approval _____
SCNS Submittal _____
Confirmed _____
Banner Posted _____
Catalog _____

***Current* Course Prefix and Number**	URP4870	***Current* Course Title**	Site Planning

*Syllabus must be attached for **ANY** changes to current course details. See Template. Please consult and list departments that may be affected by the changes; attach documentation.*

Change title to:
N/A

Change prefix
From: **To:**

Change course number
From: **To:**

Change credits*
From: **To:**

Change grading
From: **To:**

Change WAC/Gordon Rule status**
Add ☐ **Remove** ☐

Change General Education Requirements***
Add ☐ **Remove** ☐

*See Definition of a Credit Hour.
**WAC/Gordon Rule criteria must be indicated in syllabus and approval attached to this form. See WAC Guidelines.
***GE criteria must be indicated in syllabus and approval attached to this form. See Intellectual Foundations Guidelines.

Change description to:
N/A

Change prerequisites/minimum grades to:
URP 4884 Introduction to Urban Design Technology

Change corequisites to:
N/A

Change registration controls to:
N/A

Please list existing and new pre/corequisites, specify AND or OR and include minimum passing grade (default is D-).

Effective Term/Year for Changes:	Fall 2026	**Terminate course? Effective Term/Year for Termination:**	

Faculty Contact/Email/Phone Willian Lima wlima@fau.edu

Approved by		***Date***
Department Chair	DMitsova	3/20/2026
College Curriculum Chair		3-20-26
College Dean		3-20-26
UUPC Chair	Korey Sorge	3-30-26
Undergraduate Studies Dean	Dan Meeroff	3-30-26
UFS President		
Provost		

Email this form and syllabus to mjenning@fau.edu seven business days before the UUPC meeting.

FLORIDA ATLANTIC UNIVERSITY

URP 4870-001

Site Planning

3 Credits

Fall 2026 - 1 Full Term

Instructor Information

Willian Lima
Email: limaw@fau.edu

Class time: Fridays 3:00 PM-5:50 PM

Office: Off-site
Office Hours:
Fridays 1:00 pm - 3 pm

Course Description

This course covers the basic principles and methods of site planning and the evaluation of site plans.

Instructional Method

Mixed Online and Classroom – 50% to 79% of the course content is delivered online.

Prerequisites/ Corequisites

URP4884 Introduction to Urban Design Technology

Required Texts/Materials

No textbooks are assigned for this course. All instructional materials will be available on Canvas.

Course Objectives/Student Learning Outcomes

The course concentrates on the development of knowledge and skills necessary to analyze land development regulations and accordingly draft and design compliant site plans. Both hand drawing techniques and Computer-Aided Design (CAD) software will be utilized to design and draft site plans. This course is structured to develop an awareness of the site planning and design process through the understanding of the significance of physical scale in the built environment. The course involves the use of graphic communication to effectively communicate and

propose solutions to spatial problems, as well as, a visualization of a site plan. There is an emphasis on technical techniques and land development code research methods to study various sites that will give students basic research and site design skills utilized in land development planning.

Learning Objectives:
• Gain greater understanding of the physical scale in our built environment.
• Develop basic drafting and design skills to effectively communicate conceptual site plans proposals.
• Develop an understanding of relevant codes, policies, regulations, and standards applicable to a given site.

Faculty Rights and Responsibilities

Florida Atlantic University respects the rights of instructors to teach and students to learn. Maintenance of these rights requires classroom conditions that do not impede their exercise. To ensure these rights, faculty members have the prerogative to:
• Establish and implement academic standards.
• Establish and enforce reasonable behavior standards in each class.
• Recommend disciplinary action for students whose behavior may be judged as disruptive under the Student Code of Conduct University Regulation 4.007.

Disability Policy

In compliance with the Americans with Disabilities Act Amendments Act (ADAAA), students who require reasonable accommodations due to a disability to properly execute coursework must register with Student Accessibility Services (SAS) and follow all SAS procedures. SAS has offices across three of FAU's campuses - Boca Raton, Davie and Jupiter - however disability services are available for students on all campuses. For more information, please visit the SAS website at www.fau.edu/sas/.

Course Evaluation Method

Participation and Required Materials:
Students are expected to participate in class discussions and interactive exercises. Students are expected to devote a minimum of 8 hours per week on coursework in addition to scheduled class hours. While there is not a textbook requirement, students should anticipate budgeting expenditures for materials, equipment, and supplies. For major projects, 15-20 hours per week may be necessary.

Course Evaluation Method

Active Participation 15%
Minor Assignments (Multiple): 20%
Major Assignment 1: 15%
Major Assignment 2: Midterm 15%
Major Assignment 3: 15%
Major Assignment 4: Final 20%

Letter grades are determined according to the following criteria:
A to A- (99%-90%): Exceptional work, exhibiting exceptional solutions requiring individual thought and logically presented arguments, or have gone beyond the project requirements.

B+ to B- (89%-80%): Good work, exhibiting creative problem solving and meeting all the requirements

of the project, communicated clearly.

C+ to C- (79%-70%): Acceptable work, exhibiting consistent use of the problem solving process and attempting to meet all of the stated requirements. Note: The School of Urban and Regional Planning requires a minimum grade of 'C' for graduation.

D TO D- (69%-65%): Marginal work, meeting less than minimum requirements and lacking in clarity.

F (Below 65%): Projects that fail to meet any of the requirements.
*Final grade is subject to change to reflect this scale according to the instructor's final evaluation.

Information concerning academic regulations, student rights and responsibilities may be found in the current Florida Atlantic University Catalog and Student Handbook. The College for Design and Social Inquiry prohibits audio or video recording of instructional activities in classrooms, laboratories, and studios without the expressed written consent of the instructor. This does not apply to students receiving services from the Office with Student Disabilities. When the instructor's consent is given, the materials are for personal use only and are not for distribution or sale in any fashion.

Code of Academic Integrity

Students at Florida Atlantic University are expected to maintain the highest ethical standards. Academic dishonesty is considered a serious breach of these ethical standards, because it interferes with the university mission to provide a high quality education in which no student enjoys an unfair advantage over any other. Academic dishonesty is also destructive of the university community, which is grounded in a system of mutual trust and places high value on personal integrity and individual responsibility. Harsh penalties are associated with academic dishonesty. For more information, see University Regulation 4.001.

Attendance Policy Statement

Students are expected to attend all their scheduled University classes and to satisfy all academic objectives as outlined by the instructor. The effect of absences upon grades is determined by the instructor, and the University reserves the right to deal at any time with individual cases of non-attendance. Students are responsible for arranging to make up work missed because of legitimate class absence, such as illness, family emergencies, military obligation, court-imposed legal obligations, or participation in University-approved activities. Examples of University-approved reasons for absences include participating on an athletic or scholastic team, musical and theatrical performances, and debate activities. It is the student's responsibility to give the instructor notice prior to any anticipated absences and within a reasonable amount of time after an unanticipated absence, ordinarily by the next scheduled class meeting. Instructors must allow each student who is absent for a University-approved reason the opportunity to make up work missed without any reduction in the student's final course grade as a direct result of such absence.

Religious Accommodation Policy Statement

In accordance with the rules of the Florida Board of Education and Florida law, students have the right to reasonable accommodations from the University in order to observe religious practices and beliefs regarding admissions, registration, class attendance, and the scheduling of examinations and work assignments. University Regulation 2.007, Religious Observances, sets forth this policy for FAU and may be accessed on the FAU website at www.fau.edu/regulations.
Any student who feels aggrieved regarding religious accommodations may present a grievance to the executive director of The Office of Civil Rights and Title IX. Any such grievances will follow Florida Atlantic University's established grievance procedure regarding alleged discrimination.

Time Commitment Per Credit Hour

For traditionally delivered courses, not less than one (1) hour of classroom or direct faculty instruction each week for fifteen (15) weeks per Fall or Spring semester, and a minimum of two (2) hours of out-of-class student work for each credit hour. Equivalent time and effort are required for Summer Semesters,

which usually have a shortened timeframe. Fully Online courses, hybrid, shortened, intensive format courses, and other non-traditional modes of delivery will demonstrate equivalent time and effort.

Course Grading Scale

Letter Grade	Percentage
A	100 - 94%
A-	< 94- 90%
B+	< 90- 87%
B	< 87 - 83%
B-	< 83 - 80%
C+	< 80- 77%
C	< 77 - 73%
C-	< 73 - 70%
D+	< 70- 67%
D	< 67 - 63%
D-	< 63 - 60%
F	< 60- 0%

Grade Appeal Process

You may request a review of the final course grade when you believe that one of the following conditions apply:

- There was a computational or recording error in the grading.
- The grading process used non-academic criteria.
- There was a gross violation of the instructor's own grading system.

University Regulation 4.002 of the University Regulations contains information on the grade appeals process

Policy on Make-up Tests, Late Work, and Incompletes

Students are expected to attend all of their scheduled University classes and to satisfy all academic objectives as outlined by the instructor. The effect of absences upon grades is determined by the instructor, and the University reserves the right to deal at any time with individual cases of non-attendance.

Students are responsible for arranging to make up work missed because of legitimate class absence, such as illness, family emergencies, military obligation, court-imposed legal obligations or participation in University-approved activities. Examples of University-approved reasons for absences include participating on an athletic or scholastic team, musical and theatrical performances and debate activities. It is the student's responsibility to give the instructor notice prior to any anticipated absences and within a reasonable amount of time after an unanticipated absence, ordinarily by the next scheduled class meeting. Instructors must allow each student who is absent for a University-approved reason the opportunity to make up work missed without any reduction in the student's final course grade as a direct result of such absence.

It is your responsibility to make sure your assignments have been properly formatted and submitted for grading. If it is not properly formatted or completed or is otherwise unavailable for my review after the deadline, it will not be graded.

Make-up Policy for Tests: There will be no individualized extensions to quiz deadlines or changes to the scheduling of quizzes without advance arrangement with the instructor.

Late Assignments Policy: All assignments must be completed and submitted before their deadlines. If

you are unable to submit an assignment on time, you must let me know before its deadline.

Depending on your situation, special arrangements may be made to allow you to submit it, although there may be a late penalty.[1] Without such prior notification, late submissions may not be accepted for grading. Any late request for an assignment deadline extension must be submitted no more than 2 days (48 hours) after the original deadline to be considered, and there will likely be a late penalty. (See also "Attendance Policy," below.)

Incompletes: The University policy states that a student who is passing a course but has not completed all work due to exceptional circumstances may, with the instructor's consent, temporarily receive a grade of Incomplete ("I"). The assignment of the "I" grade is at the instructor's discretion and is allowed only if the student is passing the course. [1] If a late penalty is applied to an assignment, it will be prorated at a rate of 10% of the total assignment points per 24-hour period it is late.

Special Course Requirements

Information concerning academic regulations, student rights and responsibilities may be found in the current Florida Atlantic University Catalog and Student Handbook.

Classroom Etiquette Policy

The use of cell phones and personal computers is not permitted during class unless explicitly stated by instructor. If you are more than ten minutes late, it will count as an absence and will affect your overall grade, but you are still welcome to attend to avoid missing important information covered in class.

Respect for Diversity Statement

Our classroom should be a space of mutual respect for individuals regardless of race/ethnicity, nationality, gender, class, sexual orientation, religion, culture, age, or ability. Considerations of diversity extend to other types of indirectly observable differences, such as differences in personality/thinking style and life experience (e.g., Veterans). Lack of respect and/or discrimination can be communicated through non-verbal cues (body language/gestures). It is expected that respect be demonstrated in all written and verbal communications from the instructor to all students, from all students to their instructor, and between all students in the course.

Policy on the Recording of Lectures

Students enrolled in this course may record video or audio of class lectures for their own personal educational use. A class lecture is defined as a formal or methodical oral presentation as part of a university course intended to present information or teach students about a particular subject. Recording class activities other than class lectures, including but not limited to student presentations (whether individually or as part of a group), class discussion (except when incidental to and incorporated within a class lecture), labs, clinical presentations such as patient history, academic exercises involving student participation, test or examination administrations, field trips, and private conversations between students in the class or between a student and the lecturer, is prohibited. Recordings may not be used as a substitute for class participation or class attendance and may not be published or shared without the written consent of the faculty member. Failure to adhere to these requirements may constitute a violation of the University's Student Code of Conduct and/or the Code of Academic Integrity.

Artificial Intelligence Preamble

FAU recognizes the value of generative AI in facilitating learning. However, output generated by artificial intelligence (AI), such as written words, computations, code, artwork, images, music, etc., for example, is drawn from previously published materials and is not your own original work.
FAU students are not permitted to use AI for any course work unless explicitly allowed to do so by the instructor of the class for a specific assignment. **[Policy 12.16 Artificial Intelligence]**
Class policies related to AI use are decided by the individual faculty. Some faculty may permit the use of AI in some assignments but not others, and some faculty may prohibit the use of AI in their course entirely. In the case that an instructor permits the use of AI for some assignments, the assignment

instructions will indicate when and how the use of AI is permitted in that specific assignment. It is the student's responsibility to comply with the instructor's expectations for each assignment in each course. When AI is authorized, the student is also responsible and accountable for the content of the work. AI may generate inaccurate, false, or exaggerated information. Users should approach any generated content with skepticism and review any information generated by AI before using generated content as-is. If you are unclear about whether or not the use of AI is permitted, ask your instructor before starting the assignment. Failure to comply with the requirements related to the use of AI may constitute a violation of the Florida Atlantic Code of Academic Integrity, Regulation 4.001.

Proper Citation: If the use of AI is permitted for a specific assignment, then use of the AI tool must be properly documented and cited. For more information on how to properly cite the use of AI tools, visit **https://fau.edu/ai/citation**

AI Flexible Policy:The use of AI to assist in work assigned in this specific course is permitted only for specific assignments as indicated by the instructor. Use must be properly documented and cited per instructor guidelines.

Counseling and Psychological Services (CAPS) Center

Life as a university student can be challenging physically, mentally and emotionally. Students who find stress negatively affecting their ability to achieve academic or personal goals may wish to consider utilizing FAU's Counseling and Psychological Services (CAPS) Center. CAPS provides FAU students a range of services - individual therapy, group therapy, and crisis services, to name a few - offered to help improve and maintain emotional well-being. For more information, go to http://www.fau.edu/counseling/

Student Support Services and Online Resources

- Center for Learning and Student Success (CLASS)
- Counseling and Psychological Services (CAPS)
- FAU Libraries
- Office of Information Technology Helpdesk
- Center for Global Engagement
- Office of Undergraduate Research and Inquiry (OURI)
- Student Accessibility Services
- Student Athlete Success Center (SASC)
- Testing and Certification
- Test Preparation
- University Academic Advising Services

The Center for Teaching and Learning (CTL)

The CTL has a variety of FREE TUTORING and other academic support services to help you succeed in your courses. You are encouraged to build your academic support team early in the term and meet with your team regularly. At the CTL, you can practice difficult course content, develop skills, and learn academic success strategies -- in person and online. Learn more about FAU academic support at **www.fau.edu/ctl.**

Course Topical Outline

Course Outline/Tentative Class Schedule

Week	Date	Topic	Assignment
1	1/16	Class Introduction, Syllabus Review	
2	1/23	Lecture: Zoning and Comp Plan Impacts on Site Planning & Built Environment/Code research exercise	"What does the code say" Minor Assignment Due
3	1/30	REVIEW OF MINOR ASSIGNMENT , Basics of Site Design & In-Class Drawing Exercise, Introduce Major Assignment #1 with in-class studio working session	ONLINE CLASS--Hand Drafting Exercise Minor Assignment
4	2/6	**On line Zoom Lecture (WILL POST ZOOM LINK IN COURSE ANNOUNCEMENTS:** INTRO TO CAD BASICS, and Minor Assignment	Major Assignment #1
5	2/13	CAD Fundamentals & In-Class CAD exercise Introduction to Major Assignment #2	CAD Drafting Exercise Minor Assignment
6	2/20	Working Studio CAD Session for Major Assignment #2	CAD Drafting Exercise Major Assignment #2
7	2/27	Presentations for Major Assignment 2	Major Assignment #2
8	3/06	Introduction to Major Assignment 3	Major Assignment #2
9	3/20	**Online Recorded Zoom Review of Major Assignment 3 Progress (Will record feedback by March 24th)**	Major Assignment #3--
10	3/27	90% Presentations for Major Assignment 3	Major Assignment #3
11	4/3	Introduce Major Assignment 4	Major Assignment #4
12	4/10	Guest Speaker Lecture/Studio working session for Major Assignment 4	Minor Assignment #4
13	4/17	Studio working session for Major Assignment 4	Major Assignment #4
14	4/24	In-Class presentations for Major Assignment #4	Major Assignment #4

Title IX Statement

In any case involving allegations of sexual misconduct, you are encouraged to report the matter to the University Title IX Coordinator in the Office of Civil Rights and Title IX (OCR9). If University faculty become aware of an allegation of sexual misconduct, they are expected to report it to OCR9. If a report is made, someone from OCR9 and/or Campus Victim Services will contact you to make you aware of available resources including support services, supportive measures, and the University's grievance procedures. More information, including contact information for OCR9, is available at **https://www.fau.edu/ocr9/tit1e-**You may also contact Victim Services at **victimservices@fau.edu** or 561-297-0500 (ask to speak to an Advocate) or schedule an appointment with a counselor at Counseling and Psychological Services (CAPS) by calling 561-297-CAPS.

Communications

General course and individual email communications will be sent through the Canvas webpage. It is recommended that email messages to the instructor also be sent through Canvas, although Outlook will be monitored. You can expect an immediate response (<1 hour) to emails that are sent during Office Hours. Outside those hours, the response time will generally be <3 hours, although it may be longer. On weekends, a response may not come until the following Monday or later.