FLORIDA ATLANTIC UNIVERSITY

NEW COURSE PROPOSAL
Undergraduate Programs

Department Communication and Multimedia Studies

College Arts and Letters

*(To obtain a course number, contact **erudolph@fau.edu**)*

UUPC Approval 10-12-2026
UFS Approval _____
SCNS Submittal _____
Confirmed _____
Banner Posted _____
Catalog _____

Prefix RTV

Number 4292

(L = Lab Course; C = Combined Lecture/Lab; add if appropriate)

Lab Code C

Type of Course Lecture/Lab

Course Title Live Sports Production

Credits *(See Definition of a Credit Hour)* 4

Grading *(Select One Option)*

Regular (●)

Sat/UnSat ( )

Effective Date *(TERM & YEAR)* Spring 2027

Course Description *(Syllabus must be attached; see Template and Guidelines)*

A lecture-laboratory course with active participation in the planning and production of broadcast programming. An introduction to studio equipment and operations with an emphasis on the aesthetics and politics of both network and noncommercial TV. Students learn the fundamentals of live sports production, actively participating in the planning, setup, broadcast, and striking down of equipment for Florida Atlantic University Football games. They'll work alongside industry professionals, including directors, technical directors, camera operators, sound technicians, sideline reporters, editors, producers, tape playback operators, etc.

Prerequisites, with minimum grade* Instructor permission ; minimum passing grade of C

Corequisites

Registration Controls *(Major, College, Level)* None

Default minimum passing grade is D-.** **Prereqs., Coreqs. & Reg. Controls are enforced for all sections of course

WAC/Gordon Rule Course

☐ **Yes** ☑ **No**

WAC/Gordon Rule criteria must be indicated in syllabus and approval attached to proposal. See WAC Guidelines.

Intellectual Foundations Program (General Education) Requirement *(Select One Option)*

None

General Education criteria must be indicated in the syllabus and approval attached to the proposal. See Intellectual Foundations Guidelines.

Minimum qualifications to teach course

Bachelor's degree related to television/broadcast production, 20 plus years of television production experience

Faculty Contact/Email/Phone

Ray Colaiacovo;rcolaiacovo@fau.edu;9543475822

List/Attach comments from departments affected by new course

Approved by		***Date***
Department Chair	Shane Eason	09.29.26
College Curriculum Chair		9/29/2026
College Dean		10/01/2026
UUPC Chair	Korey Sorge	10-12-2026
Undergraduate Studies Dean	Dan Mecroff	10-12-2026
UFS President		
Provost		

Email this form and syllabus to mjenning@fau.edu seven business days before the UUPC meeting.

FLORIDA ATLANTIC UNIVERSITY

RTV 4292C: Live Sports Production

Spring 2027 - Full Term | 4 Credits | Meeting Dates/Times: TBD on Game Days
Primary Location: FAU Production Truck / FAU Athletics Venues

Instructor Information

Ray Colaiacovo

Email: RColaiacovo@FAU.edu

Office: CU Room 218

Office Hours: By Appointment

Phone: 954-347-5822

On-Site Instructor / Production Coordinator: Ray Colaiacovo

Production Email: raytvguy@gmail.com

Course Description

A lecture-laboratory course with active participation in the planning and production of broadcast programming. An introduction to studio equipment and operations with an emphasis on the aesthetics and politics of both network and noncommercial TV. Students learn the fundamentals of live sports production, actively participating in the planning, setup, broadcast, and striking down of equipment for Florida Atlantic University Football games. They'll work alongside industry professionals, including directors, technical directors, camera operators, sound technicians, sideline reporters, editors, producers, tape playback operators, etc.

Why This Course Is Important

Live sports production is best learned in the environment where the work actually happens. Rather than limiting instruction to classroom discussion, RTV 4292 places students inside professional-level live productions where they learn how equipment, personnel, communication, timing, editorial decisions, and broadcast standards come together during a real game. Repeated crew rotations allow students to build a varied skill set and understand how each position contributes to the overall production.

Instructional Method

In-Person / Experiential Laboratory. Course meetings are tied primarily to assigned FAU Athletics game-day productions. Call times are generally 3-4 hours before the scheduled event, depending on production needs.

Required Texts/Materials

Television Sports Production, 6th Edition, Taylor & Francis / Routledge. ISBNs listed in the existing syllabus: 9781000362138 and 9780367563738.

Reading assignments below are organized by chapter number so they can be aligned with either listed format of the 6th edition. The instructor may adjust chapter assignments to match the edition/format used by the class.

Course Objectives / Student Learning Outcomes

- Assist in the planning, setup, broadcast, and strike of equipment for a live game production.
- Develop a varied skill set to operate sports production equipment for a live broadcast.
- Demonstrate professional behavior, ethics, punctuality, communication, and teamwork while representing Florida Atlantic University.
- Understand the responsibilities and workflow of multiple live-production crew positions.
- Create an edited sports highlight reel showcasing skills learned in the course.

Faculty Rights and Responsibilities

Florida Atlantic University respects the rights of instructors to teach and students to learn. Maintenance of these rights requires classroom conditions that do not impede their exercise. To ensure these rights, faculty members have the prerogative to:

• Establish and implement academic standards.

• Establish and enforce reasonable behavior standards in each class.

• Recommend disciplinary action for students whose behavior may be judged as disruptive under the Student Code of Conduct University Regulation 4.007.

Disability Policy

In compliance with the Americans with Disabilities Act Amendments Act (ADAAA), students who require reasonable accommodations due to a disability to properly execute coursework must register with Student Accessibility Services (SAS) and follow all SAS procedures. SAS has offices across three of FAU's campuses – Boca Raton, Davie and Jupiter – however disability services are available for students on all campuses.

If you encounter any barriers to learning or participation, please let me know. I welcome conversations at any time to ensure you have the appropriate access.

For more information, please visit the SAS website at www.fau.edu/sas/.

Course Evaluation Method

Evaluation Component	% of Total Grade
Attendance / Punctuality / Work Ethic	40%
Ability to Learn / Perform Basic Skills	30%
Teamwork / Communication with Crew	20%
Video Resume Highlight Reel	10%

Because this is a hands-on production course, there are no traditional exams or research papers planned. Students are evaluated primarily on their performance in live production environments. Short preparation

assignments, assigned readings, crew-role reflections, and the final video resume support the practical work.

Code of Academic Integrity

Students at Florida Atlantic University are expected to maintain the highest ethical standards. Academic dishonesty is considered a serious breach of these ethical standards, because it interferes with the university mission to provide a high quality education in which no student enjoys an unfair advantage over any other. Academic dishonesty is also destructive of the university community, which is grounded in a system of mutual trust and places high value on personal integrity and individual responsibility. Harsh penalties are associated with academic dishonesty. For more information, see University Regulation 4.001.
Re: Plagiarism and fabrication: Copying another author's written work verbatim, or close to it, and passing that off as your own without proper attribution or credit is plagiarism, a serious breach of journalism ethics. This prohibited practice can lead to an F for the assignment or the entire course and disciplinary action by the department or university. Since the mode of writing in this course is nonfiction, instances of fabrication – inventing or making up sources and information – will not be tolerated as well and will bring the violator an F for the assignment or course.

Attendance Policy Statement

Students are expected to attend all their scheduled University classes and to satisfy all academic objectives as outlined by the instructor. The effect of absences upon grades is determined by the instructor, and the University reserves the right to deal at any time with individual cases of non-attendance. Students are responsible for arranging to make up work missed because of legitimate class absence, such as illness, family emergencies, military obligation, court-imposed legal obligations, or participation in University-approved activities. Examples of University-approved reasons for absences include participating on an athletic or scholastic team, musical and theatrical performances, and debate activities. It is the student's responsibility to give the instructor notice prior to any anticipated absences and within a reasonable amount of time after an unanticipated absence, ordinarily by the next scheduled class meeting. Instructors must allow each student who is absent for a University-approved reason the opportunity to make up work missed without any reduction in the student's final course grade as a direct result of such absence.

Attendance and Participation

Attendance is essential. Students are required to work a minimum of 10 live events during the semester. Crew assignments will be distributed before each event. Students must arrive on time, prepared to work, communicate conflicts in advance, maintain a professional attitude, and meet broadcast standards. The student's grade is heavily dependent on actual game-day performance.

Religious Accommodation Policy Statement

In accordance with the rules of the Florida Board of Education and Florida law, students have the right to reasonable accommodations from the University in order to observe religious practices and beliefs regarding admissions, registration, class attendance, and the scheduling of examinations and work assignments. University Regulation 2.007, Religious Observances, sets forth this policy for FAU and may be accessed on the FAU website at www.fau.edu/regulations.

Any student who feels aggrieved regarding religious accommodations may present a grievance to the executive director of The Office of Civil Rights and Title IX. Any such grievances will follow Florida Atlantic University's established grievance procedure regarding alleged discrimination.

Time Commitment Per Credit Hour

For traditionally delivered courses, not less than one (1) hour of classroom or direct faculty instruction each week for fifteen (15) weeks per Fall or Spring semester, and a minimum of two (2) hours of out-of-class student work for each credit hour. Equivalent time and effort are required for Summer Semesters, which usually have a shortened timeframe. Fully Online courses, hybrid, shortened, intensive format courses, and other non-traditional modes of delivery will demonstrate equivalent time and effort.

Course Grading Scale

A 94-100%; A- 90-93%; B+ 87-89%; B 83-86%; B- 80-82%; C+ 77-79%; C 73-76%; C- 70-72%; D+ 67-69%; D 63-66%; D- 60-62%; F below 60%.

Letter Grade	Percentage Range
A	94-100%
A-	90-93%
B+	87-89%
B	83-86%
B-	80-82%
C+	77-79%
C	73-76%
C-	70-72%
D+	67-69%
D	63-66%
D-	60-62%
F	Below 60%

Grade Appeal Process

You may request a review of the final course grade when you believe that one of the following conditions apply:

• There was a computational or recording error in the grading.

• The grading process used non-academic criteria.

• There was a gross violation of the instructor's own grading system.

Policy on Make-up Tests, Late work, and Incompletes

Make-up exams (for missed tests): Make-up exams are provided for university-approved absences and at the instructor's discretion.

Late work: Written assignments submitted up to 24 hours after their due date/time will be deemed "late" and receive a reduced grade – typically a reduction of one grade level. Work turned in after the late assignment deadline might not be accepted unless the situation is due to a university-approved absence with timely documentation provided.

Incomplete Grade Policy: The University policy states that a student who is passing a course but has not completed all work due to exceptional circumstances, may, with consent of the instructor, temporarily receive a grade of incomplete ("I"). The assignment of the "I" grade is at the discretion of the instructor and is allowed ONLY if the student is passing the course. The student must show exceptional circumstances and explain why requirements cannot be met. A request for an incomplete grade must be made in writing with supporting documentation, where appropriate.

Special Course Requirements

Students should be prepared for indoor and outdoor athletic venues and changing weather conditions. Recommended items include appropriate clothing, hat, sunscreen, rain jacket, water, snacks, and any other personal necessities needed for a long production day.

Policy on the Recording of Lectures

Students enrolled in this course may record video or audio of class lectures for their own personal educational use. A class lecture is defined as a formal or methodical oral presentation as part of a university course intended to present information or teach students about a particular subject. Recording class activities other than class lectures, including but not limited to student presentations (whether individually or as part of a group), class discussion (except when incidental to and incorporated within a class lecture), labs, clinical presentations such as patient history, academic exercises involving student participation, test or examination administrations, field trips, and private conversations between students in the class or between a student and the lecturer, is prohibited. Recordings may not be used as a substitute for class participation or class attendance and may not be published or shared without the written consent of the faculty member. Failure to adhere to these requirements may constitute a violation of the University's Student Code of Conduct and/or the Code of Academic Integrity.

Artificial Intelligence Preamble

FAU recognizes the value of generative AI in facilitating learning. However, output generated by artificial intelligence (AI), such as written words, computations, code, artwork, images, music, etc., for example, is drawn from previously published materials and is not your own original work.

FAU students are not permitted to use AI for any course work unless explicitly allowed to do so by the instructor of the class for a specific assignment. **[Policy 10.16 Artificial Intelligence]**

Class policies related to AI use are decided by the individual faculty. Some faculty may permit the use of AI in some assignments but not others, and some faculty may prohibit the use of AI in their course entirely. In the case that an instructor permits the use of AI for some assignments, the assignment instructions will indicate when and how the use of AI is permitted in that specific assignment. It is the student's responsibility to comply with the instructor's expectations for each assignment in each course. When AI is authorized, the student is also responsible and accountable for the content of the work. AI may generate inaccurate, false, or exaggerated information. Users should approach any generated content with skepticism and review any information generated by AI before using generated content as-is.

If you are unclear about whether or not the use of AI is permitted, ask your instructor before starting the assignment.

Failure to comply with the requirements related to the use of AI may constitute a violation of the **Florida Atlantic Code of Academic Integrity, Regulation 4.001.**

Proper Citation: If the use of AI is permitted for a specific assignment, then use of the AI tool must be properly documented and cited. For more information on how to properly cite the use of AI tools, visit **https://fau.edu/ai/citation**
Note: Students with other concerns related to the course – issues that the instructor has not addressed -- can contact Dr. Carol Bishop Mills, Director of the School of Communication and Multimedia Studies, at millsc@fau.edu

AI Language Specific To This Course

AI Course Policy

Generative AI may be used in this course only when specifically authorized by the instructor for an assignment or production task. When permitted, AI may be used as a support tool for brainstorming, research, production planning, script or rundown development, and other preparatory work. AI may not replace a student's required participation in live productions, assigned crew responsibilities, personal reflections, demonstrated technical skills, or the final video resume/highlight reel. Students remain responsible for verifying the accuracy of all AI-assisted work and for meeting professional broadcast and academic-integrity standards. Any permitted use of AI must be disclosed and cited when required by the assignment. If you are unsure whether AI is permitted for a particular task, ask the instructor before using it.

Title IX Statement

In any case involving allegations of sexual misconduct, you are encouraged to report the matter to the University Title IX Coordinator in the Office of Civil Rights and Title IX (OCR9). If University faculty become aware of an allegation of sexual misconduct, they are expected to report it to OCR9. If a report is made, someone from OCR9 and/or Campus Victim Services will contact you to make you aware of available resources including support services, supportive measures, and the University's grievance procedures. More information, including contact information for OCR9, is available at **https://www.fau.edu/ocr9/title-ix/**. You may also contact Victim Services at **victimservices@fau.edu** or 561-297-0500 (ask to speak to an Advocate) or schedule an appointment with a counselor at Counseling and Psychological Services (CAPS) by calling 561-297-CAPS.

Counseling and Psychological Services (CAPS) Center

Life as a university student can be challenging physically, mentally, and emotionally. Students who find stress or their mental health is negatively affecting their ability to achieve academic or personal goals may wish to utilize FAU's Counseling and Psychological Services (CAPS) Center. CAPS provides FAU students a range of services including individual and group therapy, support for mental health crises, and connection to mental health resources in the community, just to name a few. For more information, go to **http://www.fau.edu/counseling/**

Student Support Services and Online Resources

- Center for Learning and Student Success (CLASS)

- Counseling and Psychological Services (CAPS)
- FAU Libraries
- Office of Information Technology Helpdesk
- Center for Global Engagement
- Office of Undergraduate Research and Inquiry (OURI)
- Student Accessibility Services
- Student Athlete Success Center (SASC)
- Testing and Certification
- Test Preparation
- University Academic Advising Services

The Center for Teaching and Learning (CTL)

The CTL has a variety of FREE TUTORING and other academic support services to help you succeed in your courses. You are encouraged to build your academic support team early in the term and meet with your team regularly. At the CTL, you can practice difficult course content, develop skills, and learn academic success strategies -- in person and online. Learn more about FAU academic support at **www.fau.edu/ctl**.

Course Schedule / Topical Outline

The Spring 2027 athletics schedule was not included in the source syllabus. The week-by-week outline below therefore establishes the academic progression and production expectations while allowing specific FAU game assignments to be inserted once the official 2027 schedule is released. The prior syllabus anticipated approximately 30 spring home-event opportunities, primarily basketball, baseball, and softball, with students required to complete at least 10 live events.

Week One: Jan. 11-17, 2027

Course Orientation & Live Production Workflow

Orientation to the production truck, venues, safety, professional expectations, communication structure, and the complete game-day workflow from crew call through strike. Students review the responsibilities of the producer, director, technical director, cameras, audio, graphics, replay, utility, and other positions.

Reading / Assignment: Reading: Television Sports Production, Ch. 1. Due before first production meeting. Assignment: Production Skills Self-Assessment and semester availability form due by the end of Week One.

Week Two: Jan. 18-24, 2027

First Live Event Rotation / Crew Fundamentals

Students receive initial crew assignments for an available FAU home event. Assignments may include camera, utility, graphics support, audio support, replay support, or production-assistant duties. Emphasis is placed on call-time discipline, setup procedures, headset communication, following direction, and proper equipment strike.

Reading / Assignment: Reading: Ch. 2. Due before the first assigned game. Assignment: Crew Position Preparation Sheet due at crew call for the student's first event.

Week Three: Jan. 25-31, 2027

Camera Operations & Visual Storytelling

During assigned live productions, students focus on camera framing, shot composition, focus, exposure, movement, game coverage, reaction shots, and responding to director commands. Students may rotate between hard, handheld, high, low, or specialty camera positions as available.

Reading / Assignment: Reading: Ch. 3. Due before the week's assigned production. Assignment: Camera/Shot Reflection due within 48 hours after the student's assigned event.

Week Four: Feb. 1-7, 2027

Directing, Technical Directing & Control-Room Communication

Students are introduced to the decision-making chain inside the production truck. Depending on readiness and staffing, students may shadow or assist the director, technical director, producer, graphics, or replay positions while learning cueing, timing, transitions, communication etiquette, and show flow.

Reading / Assignment: Reading: Ch. 4. Due before the week's assigned production. No separate written assignment; game-day performance and communication are assessed.

Week Five: Feb. 8-14, 2027

Audio for Live Sports

Students work with or observe the audio team to understand announcer microphones, effects microphones, intercom, IFB, monitoring, levels, troubleshooting, and the importance of clean audio during a live broadcast. Crew rotations continue in other positions as needed.

Reading / Assignment: Reading: Ch. 5. Due before the week's assigned production. Assignment: Audio Signal-Flow Notes due within 48 hours after the student's assigned event.

Week Six: Feb. 15-21, 2027

Graphics, Score Bug & Broadcast Information

Students learn how live graphics support the story of the game. Assignments may include graphics preparation, score bug operation/support, player identification, statistical information, lower thirds, sponsor elements, and coordination with the producer and director.

Reading / Assignment: Reading: Ch. 6. Due before the week's assigned production. Assignment: Graphics Accuracy Checklist due at the conclusion of the student's graphics rotation.

Week Seven: Feb. 22-28, 2027

Replay, Playback & Highlight Building

Students are introduced to replay workflow, clip selection, marking, playback timing, communication with the producer/director, and building sequences that enhance the live broadcast. Students may assist replay or playback operators and identify usable moments for their final video resume.

Reading / Assignment: Reading: Ch. 7. Due before the week's assigned production. Assignment: Identify and log at least three potential resume-reel clips by the end of Week Seven.

Week Eight: Mar. 1-7, 2027

Producing & Game Preparation

Students examine how a live sports broadcast is prepared before air, including rundowns, storylines, sponsor obligations, timing, talent coordination, graphics needs, and contingency planning. Game-day assignments continue with increased responsibility based on demonstrated skills.

Reading / Assignment: Reading: Ch. 8. Due before the week's assigned production. Assignment: One-page Game Production Plan due before the student's next assigned event.

Week Nine: Mar. 8-14, 2027

Mid-Semester Skills Rotation / Baseball & Softball Production

As the spring schedule shifts toward baseball and softball, students apply previously learned skills to sports with different pacing, camera coverage, audio needs, replay opportunities, and statistical demands. Students should begin rotating into a second or third production discipline.

Reading / Assignment: Reading: Ch. 9. Due before the week's assigned production. Mid-Semester Crew Skills Check completed during the student's assigned event.

Week Ten: Mar. 15-21, 2027

Advanced Camera, Replay & Situational Coverage

Students focus on anticipating live action, maintaining coverage during unexpected developments, capturing reactions and atmosphere, and supporting replay sequences. Crew assignments are designed to increase independence while maintaining professional supervision.

Reading / Assignment: Reading: Ch. 10. Due before the week's assigned production. Assignment: Resume-Reel Clip Log update due by the end of Week Ten.

Week Eleven: Mar. 22-28, 2027

Live Troubleshooting & Production Problem Solving

Students learn how professional crews respond to equipment issues, communication failures, changing game conditions, weather, timing changes, and other live-production challenges. Students are expected to recognize problems quickly, communicate clearly, and follow the production chain of command.

Reading / Assignment: Reading: Ch. 11. Due before the week's assigned production. Assignment: Short Production Problem/Solution Reflection due within 48 hours after the student's assigned event.

Week Twelve: Mar. 29-Apr. 4, 2027

Professional Standards, Teamwork & Broadcast Execution

Students continue live-event rotations with emphasis on consistency, professional behavior, teamwork, efficiency, and the ability to perform assigned responsibilities with less direct supervision. Students should be demonstrating competence in multiple crew positions.

Reading / Assignment: Reading: Ch. 12. Due before the week's assigned production. No separate written assignment; game-day performance is assessed.

Week Thirteen: Apr. 5-11, 2027

Leadership & Expanded Crew Responsibility

Experienced students may be assigned expanded responsibilities, serve as leads or mentors in selected positions, or assist with pre-production coordination. The goal is to demonstrate that students can apply technical skills while also contributing to the overall success of the crew.

Reading / Assignment: Reading: Ch. 13. Due before the week's assigned production. Assignment: Final Resume-Reel Clip List due by the end of Week Thirteen.

Week Fourteen: Apr. 12-18, 2027

High-Volume Production Week / Multi-Event Operations

Students participate in available FAU spring productions and may be exposed to overlapping or closely scheduled baseball and softball events. Emphasis is placed on staffing, equipment turnover, communication, efficiency, and maintaining consistent broadcast quality across multiple events.

Reading / Assignment: Reading: Ch. 14. Due before the week's assigned production. Assignment: Draft Video Resume/Highlight Reel due by the end of Week Fourteen for instructor review.

Week Fifteen: Apr. 19-25, 2027

Final Live Event Rotations & Portfolio Development

Students complete remaining required live-event assignments and focus on demonstrating their strongest production skills. Individual feedback may address camera work, replay, graphics, audio, directing, producing, or other roles represented in the student's final portfolio.

Reading / Assignment: Reading: Ch. 15 or instructor-selected concluding chapter. Due before the week's assigned production. Assignment: Revise video resume based on instructor feedback.

Final Course Period: Apr. 26-May 2, 2027

Final Video Resume / Highlight Reel

Students complete and submit an edited video resume/highlight reel showcasing their strongest work from the semester. The reel should demonstrate technical ability, variety of experience, professional growth, and readiness to pursue additional live sports production opportunities.

Reading / Assignment: Final Assignment: Video Resume/Highlight Reel due by May 2, 2027, unless an alternate deadline is announced by the instructor.

Tentative Live Event Opportunities

Specific Spring 2027 game dates, opponents, crew calls, and broadcast times will be added when the official FAU Athletics schedule is released. Students will receive individual crew assignments several days before each event. Because athletics schedules can change, all game dates and call times remain subject to change.