University Undergraduate Programs Committee (UUPC) **Minutes – February 24, 2025**

Members present: Robin Larson, AL; Julia Higgs, BA; Yash Bhagwanji, ED; Yalan Liu, EG; Terje Hill for Mark Tunick, HC; Clarene Brown-King, NU; Korey Sorge, SC; Sigal Rubin, SJ; Dan Meeroff, Undergraduate Studies; Mary Ann Gosser, University Honors Council; Donna Chamely-Wiik, Office of Undergraduate Research and Inquiry (OURI); Lawrence Mello, Library; Sipai Klein, Writing Across Curriculum; Marie Claire DeMassi, University Registrar; Maria Jennings and Salwa Warsi, Registrar's Office.
Guests: Dalel Bader, University Advising Services; Fred Bloetscher, Engineering and Computer Science; Joseph Compomizzi, Business Communications; Claudia Dunlea, History; Elizabeth Kennedy, University Advising Services; Neeraj Puro, Management Programs; Michael Rapoport, Languages, Linguistics and Comparative Literature; Chris Robé, Communication and Multimedia Studies; Stacie Rossow, Music; Tito Sempertegui, Chemistry and Biochemistry; Debra Szabo, Provost's Office; Rachel Wellman, Education; Charles Yang, Finance; Julianne Zvolensky, English; Yijie Zhu, Geosciences.

The meeting, virtual as well as in-person, was called to order at 10:01 a.m.

I. APPROVAL OF MINUTES AND ANNOUNCEMENTS

Chair Sorge welcomed representatives and guests. Next, he went into approval of the minutes from the January 27th meeting. The minutes were amended to better reflect the discussion regarding the Smart Cities program and the Simple Syllabus formatting. He asked if there were any further corrections. There being no further changes, the minutes were approved with the amended changes.

II. NEW BUSINESS

1. University-Wide

Undergraduate Studies Dean Dan Meeroff opened the discussion with two program changes, one for the regular General Education Curriculum and one for the Honors College General Education Curriculum. The first change adds five non-honors versions of courses that already exist at the Honors College to the regular Gen Ed Curriculum in Boca through the College of Arts and Letters. The second change adds three honors versions of courses that already exist as non-honors to the Honors College Gen Ed Curriculum. These program changes were approved through the Gen Ed Curriculum approval process. The request aims to have these eight courses included as Gen Ed for fall 2025. **UUPC approved these two program changes**.

Dean Meeroff then discussed the next cycle for having new General Education courses approved for the fall 2026 term. These courses should be proposed at the next two UUPC meetings and will move up to Steering and Senate after that. Then the plan is for them to be presented to the Board of Trustees in June and the Board of Governors in the fall.

Program Change Support Core Curriculum Committee Approval	General Education curriculum in Boca	Addition of Gen Ed courses for Arts and Letters and to the Boca Gen Ed curriculum
Program Change Honors Approval Core Curriculum Committee Approval	General Education curriculum at the Honors College	Addition of Gen Ed courses for Honors College and to the Honors College Gen Ed curriculum

2. Education

ED Rep Yash Bhagwanji introduced Guest Rachel Wellman to discuss the new Community Climate Resilience Outreach course. The course has been previously offered as part of a federal grant as a special topics course for high school dual enrollment students. This one-week accelerated course will be offered every summer as it will have the highest enrollment from high-school students. The Committee had some questions regarding the intended student enrollment population and whether the course would be offered to undergraduate students wanting to take the course as an elective. Dr. Wellman explained that the course can be available for undergraduate students as well. Another question was raised about the level of the course and whether high school dual students should be taking 4000-level courses. It was noted that a similar course in the program, SCE 4843, was recently approved and is geared toward high school dual students but also available to undergraduates. **UUPC approved this new course**.

SCE 4844 Support	Community Climate Resilience Outreach	3	New

3. Arts and Letters

Guest Chris Robé discussed three new courses, MediaLab (JOU 4407L), Health Communication (COM 4022) and Social Media Strategies (MMC 4733). The MediaLab course allows students the opportunity to showcase their stories through news outlets such as The Palm Beach Post and The Sun Sentinel. It offers a hands-on experience covering community news and producing content for local media affiliates. ED Rep Bhagwanji questioned whether there would be any corresponding changes needed in the catalog, such as adding the course to an electives table. Dr. Robé replied they would not need to make any program changes with the addition of this course. Chair Sorge asked why the course includes an L for lab. Dr. Robé explained that it serves as a lab component because students are actively writing stories to get picked up by media outlets. **UUPC approved this course**.

Both the Health Communication and Social Media Strategies courses have new faculty members who would like to offer their expertise to students. The Health Communication course received support from Business, the School of Social Work, and Anthropology. **UUPC approved this course**. The Social Media Strategies course would serve Public Relations and Marketing majors and cover the tools needed to create and execute successful strategies on various social media platforms. Dean Meeroff asked if they had consulted the department of Business Communications as the course would cover social media campaigns and public relations. Business Communications Director Joe Compomizzi informed the Committee that the course has the department's approval. **UUPC approved these two courses.**

History Guest Claudia Dunlea proposed the new Germany Since Hitler course. The course covers German history from 1945 to present, the rise of antisemitism and key events. **UUPC approved this new course**. This new course ties into the program change in the B.A. in History, the change involves the addition of this new EUH course to the existing table of electives. **UUPC approved this program change**.

Languages, Linguistics and Comparative Studies Guest Michael Rapoport explained the rationale for the new RI: Morphology and Syntax course (LIN 4430). The course involves a research project, so the department is proposing a research-intensive version for students completing the Undergraduate Research Certificate as the course is currently offered to students without the research component. The department would like to offer both versions of the course. ED rep Bhagwanji noted that a similar course is offered by the Department of Communication Sciences and Disorders. Committee members advised Dr. Rapoport to consult with Dr. Dale Williams to gain approval from the department for the course. **UUPC approved this course pending the consultation**. (Dr. Williams' support for this course was received.)

Next, Dr. Rapoport explained the credit changes for the Advanced Spanish for Heritage Learners and

Advanced Spanish courses. The courses are reducing credits to make the course more accessible to students from other colleges and reducing oral, reading, and writing assignments to accommodate the change. Honors College Rep Terje Hill mentioned that Honors College was not consulted regarding the honors version of the Advanced Spanish course. RO Rep Maria Jennings mentioned the consultation was included with the proposal package. The Committee reviewed it and noted that credits on the Honors College version of the course will not be reduced. **UPPC approved these two course changes**.

Lastly, Dr. Rapoport explained the program changes in the B.A. in Languages, Linguistics and Comparative Literature. Among the requirement changes for each concentration, which streamline the programs, the proposal includes allowing students to complete the major without a specified concentration. The result would allow students to have a faster completion rate and greater flexibility. After a brief discussion, **UUPC approved this program change**.

Music Guest Stacie Rossow proposed the B.M.E. in Music Education changes. The program is reducing the total credits required to 128 to meet state requirements. Currently, 134 credits are required to complete the degree. The changes include Music Appreciation and World Music as the General Education requirements, removal of several course requirements, and reducing the semester requirement of the Concert Attendance as well as the addition of fewer credit courses. Chair Sorge and Dean Meeroff noted that having the two General Education courses as a requirement keeps the total number of credits at 134. Committee members suggested that a footnote should be added for students transferring to the university to meet with an advisor regarding the two courses. They argued that most transfer students have completed their General Education requirements prior to enrolling in the program. Having these courses as a requirement increases the number of credits needed to complete the program. The second amendment suggested they include music prefixes and a footnote denoting the approved music electives for the program. Having a prefix with MXX suggests that students can take any prefix and receive elective credit. Dr. Rossow will amend the proposed program change to include footnotes stating course substitutions with advisor consultation and an approved list of music elective prefixes. **UUPC approved this program change pending the proposed amendments**. (The footnotes were added to the proposal as per the Committee's recommendation.)

COM 4022 Support	Health Communication	3	New
EUH 4466 Support	Germany Since Hitler	3	New
JOU 4407L	MediaLab	3	New
LIN 4430 RI Approval Support	RI: Morphology and Syntax	3	New and research intensive
MMC 4733	Social Media Strategies	3	New
SPN 3343	Advanced Spanish for Heritage Learners	4 to 3	Change credits
SPN 3400	Advanced Spanish	4 to 3	Change credits

Program Change	B.A. in History		Add new EUH course to electives table
Program Change	B.A. in Languages, Linguistics and Comparative Literature		Extensive changes, including allowing students to complete the major without a concentration
Program Change Explanation	B.M.E. in Music Education		Reduce credits to 128 to meet state mandate; adjust requirements

4. Business

BA Rep Julia Higgs discussed the prerequisite changes for the three courses: Intermediate Theory 2 (ACG 3141), Accounting Information Systems 1 (ACG 4401), and Federal Taxation 1 (TAX 4001). The courses are being amended to remove GEB 3213 as a prerequisite or corequisite. This will allow transfer students and students from other colleges to enroll in these courses. **UUPC approved these course changes**.

Next, she discussed the addition of the new course, Business Law for Accountants. This course would allow students in the Accounting program to have a better understanding of areas of business law to successfully complete the CPA exam. **UUPC approved this new course**. Two courses, Business Law 1 and Business Law 2, proposed description changes to inform students that they may not receive credit for the Business Law courses if they have taken Business Law for Accounting, as the courses cover overlapping content. **UUPC approved these two description changes**.

Next, Rep Higgs discussed program changes in the Accounting, Management Programs, and Marketing departments. The two Accounting proposals are revising the Business Law and Economics requirements for Accounting majors. For the Health Administration major, two courses are being added to the list of electives and language is being added to encourage students to complete certificates. Lastly, the Casino and Gaming Industry Management Certificate is replacing a required course with an existing course as this course will give students a better understanding of hospitality management in the casino and gaming industry. The Events Management Certificate is updating its title from plural to singular to read as "Event Management Certificate." **UUPC approved these five program changes.**

Business Communications Guest Joe Compomizzi proposed the new course, Business Communications Across Cultures. The course requires students to pass GEB 3213 with a minimum grade of C, preparing students for a presentation at the end of the course. **UUPC approved this new course**.

Finance Guest Charles Yang presented the new FinTech: Digital Disruption course. This course has been offered as a special topics. Now the department would like a permanent number to offer this course. Chair Sorge noticed discrepancies with the formatting of the title and suggested that the title should remain in one standard form. Yang informed the committee that the title will read as "FinTech: Digital Disruption" to remain consistent with the syllabus. **UUPC approved this new course**. Next, the Quantitative Methods in Administration course is updating the format of the listed prerequisites. **UPPC approved this course change.**

Management Programs guest Neeraj Puro discussed the new course, Issues and Trends in Public Health. This course aims to introduce students to the public health principles focusing on history, philosophy, and ecological nature. **UUPC approved this new course**. Next, for the four HSA courses with prerequisite changes, the updates remove courses that contain overlapping content. **UUPC approved these four course changes**. Lastly, Dr. Puro discussed the two new programs, Healthcare Finance Minor/Certificate and Public Health Minor/Certificate. The new Healthcare Finance programs will assist students in developing financially responsible approaches and in interacting with financial leaders. The new Public Health

programs will allow students to gain public health knowledge as well as the tools needed to protect and improve the health of communities and populations. The new minors and certificates are open to both business and non-business majors as well as to working professionals. Chair Sorge noted that the formatting of the tables in the program requests do not follow proper catalog language and suggested that they correct the orientation of the tables to show the credits for each listed course. **UUPC approved these two programs pending the table changes**. (The updates to the tables were received.)

BA Rep Higgs then discussed the title changes and one description change for the Marketing (HFT) courses. The titles and description are being updated to better highlight course content. **UUPC approved these course changes**.

ACG 3141	Intermediate Theory 2	3	Change prerequisites and corequisites
ACG 4401	Accounting Information Systems 1	3	Change prerequisites and corequisites
BUL 4330	Business Law for Accountants	3	New
BUL 4421	Business Law 1	3	Change description
BUL 4422	Business Law 2	3	Change description
FIN 4772	FinTech: Digital Disruption	3	New
GEB 4253 Support	Business Communications Across Cultures	3	New
HFT 3263	Principles of Food & Beverage Management	3	Change course title to Food & Beverage Management
HFT 3741	Events Management	3	Change title to Event Management and update description
HFT 4941	Internship in Hospitality and Tourism Management	0	Change title to Hospitality Industry Experience
HSA 4012	Issues and Trends in Public Health	3	New
HSA 4109	Managed Care	3	Change prerequisites
HSA 4124	International Healthcare Systems	3	Change prerequisites
HSA 4383	Health Care Quality Management	3	Change prerequisites

HSA 4511	Practice Management	3	Change prerequisites
QMB 3600	Quantitative Methods in Administration	3	Change prerequisites
TAX 4001	Federal Taxation 1	3	Remove prerequisites and corequisites
New Program Support	Healthcare Finance Minor and Certificate		New
New Program Support	Public Health Minor and Certificate		New
Program Change	Accounting B.B.A.		Revise Business Law requirement for Accounting majors
Program Change Support	Accounting B.B.A.		Revise Economics requirement for Accounting majors
Program Change	Casino and Gaming Industry Management Certificate		Replace one required course with an existing course
Program Change	Events Management Certificate		Change title to Event Management
Program Change	Health Administration Major		Addition of two courses to elective choices and language to attract students to certificates

5. Engineering and Computer Science

EG Rep Yalan Liu introduced the new Special Topics course and three course changes. The new Special Topics course will offer a wide range of topics for student interests under a variable title and variable credits. **UUPC approved this new course**. Next, Rep Liu discussed the two prerequisite changes for Ocean Wave Mechanics and Ocean and Environmental Data Analysis. The two courses are changing their prerequisites to a 3000-level course as it is not essential to have 4000-level courses as prerequisites. The 3000-level prerequisites cover the basics needed to succeed in the courses. **UUPC approved these two course changes**. Lastly, the RI: Ocean Engineering Systems Control and Design course is adding one prerequisite and two corequisites to increase flexibility for students and course enrollment. Chair Sorge asked if this last course needs research-intensive review since it is an RI course. Donna Chamely-Wiik, Chair of the Undergraduate Research Curriculum Committee, replied that since they are not removing anything related to the research component, this change is OK. She followed up with a memo of support after the meeting. **UUPC approved this course change**.

BME 4930	Special Topics	1-4	New
EOC 4422	Ocean Wave Mechanics	3	Change prerequisites
EOC 4631C	Ocean and Environmental Data Analysis	3	Change prerequisites
EOC 4804 RI Approval	RI: Ocean Engineering Systems Control and Design	3	Change prerequisites and corequisites

6. Honors College

HC Rep Terje Hill discussed the new Honors Major American Writers: 20th Century course. This course is currently offered by the College of Arts and Letters; now Honors College would like to have a version for students in the Honors program and received support from the English Department for this course. **UUPC approved this new course**. The Honors Advanced French Language and Culture 1 course is reducing credits from 4 to 3 to increase enrollment and align with the Languages, Linguistics, and Comparative Literature Department's version of the course. The course is being amended to remove assignments and compositions, to justify the credit reduction. **UUPC approved this credit change**.

Next, Rep Hill discussed the four program changes. These changes include adding more elective choices to the American Studies and English Literature concentrations, reducing the credits needed to complete the French Minor to align with the credit reduction of FRE 3400, and additional course options and special topics choices to complete the requirements for the Neuroscience concentration. **UUPC approved these four program changes**.

AML 4321 Honors Approval Support	Honors Major American Writers: 20th Century	3	New
FRE 3400 Honors Approval	Honors Advanced French Language and Culture 1	4 to 3	Changes credits
Program Change Honors Approval	American Studies Concentration		Add two new courses to elective choices
Program Change Honors Approval	English Literature Concentration		Add one course to the list of elective choices
Program Change Honors Approval	French Minor		Reduce total credits for the minor since one of the required courses is moving from 4 to 3 credits

Program Change Honors Approval	Neuroscience Concentration		Allow course options for two of the requirements; add special topics courses as elective choices

7. Library

Rep Lawrence Mello discussed the ongoing construction occurring in the library. The first-floor east wing is currently under construction and is expected to be completed by summer 2025. The Victim Services Office and the Reference Office will be completed by next month.

Meeting Extension

Since the time was nearing noon, Chair Sorge made a motion to extend the meeting time by 20 minutes. The Committee seconded and approved.

8. Science

Guest Tito Sempertegui discussed the two new courses, Introduction to Bioinorganic Chemistry (CHM 4671) and Introduction to Cosmetic Science (CHS 4403). He explained that these courses would serve as elective options. Regarding the Cosmetic Science course, he shared that a faculty member who has studied cosmetic science would like to offer a course for students wanting to learn about the chemistry behind personal care products. This course could even attract students who do not typically enroll in Chemistry courses. **UUPC approved these two new courses**.

Next, Geosciences Guest, Yijie Zhu explained the two course changes. The Weather, Climate and Climate Change course is updating the title and description to match state requirements. Dean Meeroff mentioned that this course is currently on the list of General Education approved courses with the updated title and description. These changes were previously completed; therefore, **this course change request was withdrawn by the department**. For the second course, Climate Data Applications, the proposal updates the prerequisites to allow students to have a basic understanding of Python, which will be used to analyze the data obtained in the Climate Data Applications course. **UUPC approved this course change**.

The Geosciences department proposed three program changes. The B.A. Geography and B.A. Geology concentrations are changing a number of requirements to enhance the programs. Among them are replacing explanatory language to update the credits needed to complete the concentrations and explaining how much of the concentrations can be completed with directed independent research (DIR) and directed independent study (DIS) courses. The B.S. Climate Change, Geography and Geology concentrations are removing and adding several courses to maintain the requirements and rigor for each concentration and are providing rationale for DIS/DIR course substitutions. **UUPC approved these program changes.**

Lastly, Dr. Zhu explained the title updates for the Geographic Information Systems Certificate and Advanced Geographic Information Systems Certificate. The word “Systems” will be replaced with “Sciences” in the title of the certificates to better reflect the content of each program. **UUPC approved these program changes.**

CHM 4671	Introduction to Bioinorganic Chemistry	3	New
CHS 4403	Introduction to Cosmetic Science	3	New

MET 2010 (Withdrawn)	Weather, Climate and Climate Change (New title: Weather and Climate)	3	Change title and description
MET 4142	Climate Data Applications	3	Change prerequisites
Program Change	B.A. in Geosciences: Concentrations in Geography and Geology		Change several requirements to enhance program
Program Change	B.S. in Geosciences: Concentrations in Climate Change, Geography and Geology		Change several requirements to enhance program
Program Change	Geographic Information Systems Certificate and Advanced Geographic Information Systems Certificate (change titles to replace "Systems" with "Science")		Change certificate titles replacing systems with science

9. Discussion

Chair Sorge discussed the meeting convened by University Faculty Senate President Kim Dunn regarding guidelines for UUPC and UGPC. Leadership from each committee evaluated proposal examples and provided guidelines for determining what goes on the action agenda versus the consent agenda. Program changes with multiple additions or deletions of courses, new programs, programs with increasing or decreasing credits, admission changes, terminations, and items that need review from the Academic Planning and Budget Committee should appear on the action agenda. New courses, course changes, and minor program changes should appear on the consent agenda. Chair Sorge and RO Rep Maria Jennings suggested that if a program change is placed on the action agenda or consent agenda, a representative should attend the Steering and Senate meetings to address any questions regarding their proposal. It was also noted that if a course is deemed controversial, a representative for the course should be present at both meetings. The Committee appreciated the discussion and guidelines presented.

10. Admissions, Nursing, and Social Work and Criminal Justice did not have reports.

III. FINAL DISCUSSION/NEXT MEETING/ADJOURNMENT

University Registrar Marie Claire DeMassi informed the group that Advance Registration begins on Monday, March 24. Course changes approved after registration begins become effective for spring.

The next UUPC meeting is Monday, March 24, 2025, from 10 am to noon, in SU 132 or via Zoom.

Steering meeting dates: https://www.fau.edu/ufsgov/steering-committee/

University Faculty Senate meeting dates: https://www.fau.edu/ufsgov/calendar/

Chair Sorge declared the meeting adjourned at 12:21 p.m.